

Seaham Park Charity

Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP
Tel: (0191) 581 8034 Email: info@seaham.gov.uk

JK/DP1

30th June 2021

MEETING 2

A MEETING of SEAHAM PARK CHARITY will be held in the Council Chamber at Seaham Town Hall, Stockton Road, Seaham on TUESDAY, 6TH JULY, 2021 commencing at the rising of the Planning Meeting

To limit attendance due to Covid Restrictions members of the press and public who wish to attend this meeting are asked to consider attending remotely. Please email info@seaham.gov.uk to request the zoom login details. Anyone wishing to attend in person please inform the office to ensure the maximum capacity is not exceeded.



**Paul Fletcher
Acting Town Clerk**

A G E N D A

TRUSTEES ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. MINUTES OF THE LAST MEETING

DECISION REQUIRED To confirm as a correct record and agree that these be signed by the Chairman. A copy of the minutes are attached at Appendix A.

2. INCOME AND EXPENDITURE

Attached at Appendix B is the report detailing Expenditure incurred. No income was received.

DECISION REQUIRED The Trustees are asked to approve the Online Payments and note the Direct Debits

3. BANK BALANCES

Attached at Appendix C is a schedule showing the balances held in the bank at month end.

DECISION REQUIRED Trustees to note the information.

Sent to: The Trustees of Seaham Park Charity

MINUTES OF THE TRUSTEES OF SEAHAM TOWN PARK CHARITY MEETING HELD ON 8TH JUNE, 2021

Present: Councillors Mrs S Forster (Chair) and Mrs J A Bell, Mrs G Bleasdale, Mrs K Brace, Mrs H Cahill, Mrs R Charlton-Lainé, Mrs L Kennedy, Mrs S Lingard, R Lowery, J MacVeigh, Miss S Morrison, J Purvis, K Routledge, C J Thompson, S Wayman, R Whitehead.

Apologies: Councillors R Arthur, Mrs G M Fuller, D Harding, K Shaw.

Officers: P Fletcher (Deputy Town Clerk), Mrs J Knight (Finance Officer), C Halliday (Minute Taker).

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

STP17/21 DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

Councillor Mrs L Kennedy declared an interest.
Councillor Mrs H Cahill declared an interest.

STP18/21 APPOINTMENT OF CHAIR OF SEAHAM TOWN PARK CHARITY FOR THE ENSUING YEAR

As previously agreed, the Elected Chair of Finance and General Purposes Committee shall also be the Chair of Seaham Town Park Charity for the ensuing year.

RECOMMENDED that Councillor Mrs S Forster be elected as the Chair of Seaham Town Park Charity for the ensuing year.

(Councillor Mrs S Forster in the Chair)

STP19/21 APPOINTMENT OF VICE-CHAIR OF SEAHAM TOWN PARK CHARITY FOR THE ENSUING YEAR

As previously agreed, the Elected Vice-Chair of Finance and General Purposes Committee shall also be the Vice-Chair of Seaham Town Park Charity for the ensuing year.

APPENDIX A

RECOMMENDED that Councillor J MacVeigh be elected as the Vice-Chair of Seaham Town Park Charity for the ensuing year.

STP21/21 MINUTES OF THE LAST MEETING HELD ON 27TH APRIL, 2021

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Trustee, be approved and signed as a correct record by the Chairman.

STP22/21 SEAHAM TOWN PARK CHARITY – APRIL AND MAY 2021

(i) Expenditure – April and May, 2021

RECOMMENDED that all payments for April – 2021/22 be approved, it being noted that the payments amount to £1,102.75 being the total sum authorised under this Paysheet.

RECOMMENDED that all payments for May – 2021/22 be approved, it being noted that the payments amount to £3,580.93 being the total sum authorised under this Paysheet.

RECOMMENDED the summary sheet showing the range of expenditure by the Charity during the current month be accepted.

(ii) Income – April and May, 2021

RECOMMENDED the summary sheet showing the range of income received by the Charity during the current month be accepted.

(iii) Bank Balances – May

RESOLVED the Trustees note the statement of Bank balances held by the Charity at the last month end.

The meeting was then closed by the Chair.

APPENDIX B

Date: 23/06/2021

Seaham Town Park Charity

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Time: 16:22

Current Bank Account

List of Payments made between 01/06/2021 and 30/06/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2021	Durham County Council	DD	230.00		Business Rates-FC
01/06/2021	Durham County Council	DD	284.00		Business Rates-Sports Pavilion
01/06/2021	Total Gas Ltd	DD	171.01		Gas-FC
01/06/2021	HavenPower Ltd	DD	383.91		Elec-FC
01/06/2021	HavenPower Ltd	DD	129.47		Elec-Sports Pavilion
30/06/2021	Odin Ltd	ONLINEPAY	1,087.20		Repair/Replace-Flu/Boiler-cc
30/06/2021	D Smith	ONLINEPAY	172.49		Path Repair work
30/06/2021	Norloc	ONLINEPAY	220.00		Repair-Roller Shutter-Bowls
30/06/2021	Turfcare Ltd	ONLINEPAY	348.00		Surrey Loam-Cricket
30/06/2021	V Elwick & Son	ONLINEPAY	116.40		Repair/Add Socket-CC
Total Payments			3,142.48		

APPENDIX C

SEAHAM PARK

Bank Balances as at 30th June 2021

Account Name		£
Opening Balance		19,772.65
Expenditure	-	3,142.48
Income		-
Total Bank Balance at month end		16,630.17