

Seaham Town Council

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Tel: Wearside (0191) 581 8034

Town Clerk: Dianne Rickaby
Deputy Town Clerk: Paul Fletcher



PF/K:01

6th January 2021

MEETING 3

Finance and General Purposes Committee-Tuesday, 12th January

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. I hereby summon you to attend a Meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE to be held online on TUESDAY 12th January commencing at the rising of the Seaham Park Charity Meeting

Members of the press and public who wish to attend this meeting please email info@seaham.gov.uk to request the zoom login details.

**D Rickaby
Town Clerk**

A G E N D A

MEMBERS ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. ACCEPTANCE OF AMENDMENT

DECISION REQUIRED Accept the amendment to the standing orders to incorporate the new regulations from the Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, to conduct virtual council meetings.

2. PAYSHEET NUMBER 9 – DECEMBER 2020

a) Expenditure

Attached at Appendix A is a schedule showing the expenditure from the Council's bank accounts this month, with relevant reports detailing payments made by BACS, Direct Debit, Online and Debit Card.

DECISION REQUIRED Members are asked to note the Direct Debits, Debit Card and Online Payments and endorsement of the action taken is requested.

DECISION REQUIRED Authority is requested for the BACS payments to be approved for payment

b) Income

Attached at Appendix B is a schedule showing the total income received during the current month together with relevant reports.

DECISION REQUIRED This item is for information purposes only.

c) **Bank Balances**

Attached at Appendix C is a statement of Bank balances held by the Council at the month end.

**DECISION
REQUIRED**

This item is for information purposes only.

3. **THE PRECEPT**

The Precept has been the subject of discussion by the Budget Sub-Committee and it was agreed that due to the current pandemic it was not appropriate to increase the precept for next year's budget.

**DECISION
REQUIRED**

The Council is asked to approve the 0% precept increase.

4. **BUDGET SUB-COMMITTEE MINUTES**

Attached at Appendix D are copies of the minutes from the Budget Sub-Committee meetings held in November and December.

**DECISION
REQUIRED**

Members views if any, are requested.

5. **REVISED BUDGET AND PROPOSED BUDGET FOR 2021/2022**

The revised budget and the 2021/2022 budget have been discussed and approved by the Budget Sub-Committee and a copy is circulated separately on green paper to give Members an opportunity to raise any queries or concerns they may have.

**DECISION
REQUIRED**

Members are asked to approve the revised budget and the 2021/2022 budget.

6. **CAFÉ AGREEMENT – UPDATE**

Attached at Appendix E is a report giving members updated information regarding the latest position relating to the Café and a further update will be provided when communication is received from the proprietor.

**DECISION
REQUIRED**

Members to note the information provided.

7. **UTILITIES CONSUMPTION DURING COVID**

There has been a decrease in the current year on the cost of Electric and Gas and it is expected that this will continue throughout January/February/March.

To ensure that we achieve the maximum amount of savings all radiators within the Town Hall have been turned down to ensure no burst pipes and the office suite is kept at a warm temperature as staff are working at the office when they are unable to work from home. All sports Clubs have been contacted to ask that they also follow a similar procedure.

**DECISION
REQUIRED**

Members to note the information provided.

8.. **POLICE CRIME & VICTIM COMMISSIONERS (PCVC) PROPOSED 2021/22 PRECEPT INCREASE**

Attached at Appendix F is correspondence from CDALC regarding the proposed precept increase from PCVC. Councils have been invited to comment on the proposed increase if they wish to do so.

DECISION REQUIRED Members comments, if any, are requested.

9. **PRESS OPPORTUNITIES**

DECISION REQUIRED Members are asked to consider whether any of the items discussed present a press opportunity.

Sent to: COUNCILLORS R ARTHUR, E BELL, MRS J A BELL, MRS G BLEASDALE, MRS K BRACE, S P COLBORN, S CUDLIP, MRS S FORSTER, R M GRATTON, G N HEPWORTH, MS L KENNEDY, D MCKENNA, K SHAW, T SHEPHERD, B TAYLOR, MISS L WILLIS.

External Notice Board, Town Clerk, Deputy Town Clerk (Leisure and Amenities), Finance Officer, Administrative Assistant, File. Email copies to: Senior Clerical Assistant, Information & Technical Assistant, Internal Auditor.