

Dawdon Park Charity

Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP
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JK/DP1

30th June 2021

MEETING 3

A MEETING of DAWDON PARK CHARITY will be held in the Council Chamber at Seaham Town Hall, Stockton Road, Seaham on TUESDAY, 6TH JULY, 2021 commencing at the rising of the Seaham Park Charity Meeting

To limit attendance due to Covid Restrictions members of the press and public who wish to attend this meeting are asked to consider attending remotely. Please email info@seaham.gov.uk to request the zoom login details. Anyone wishing to attend in person please inform the office to ensure the maximum capacity is not exceeded.



**Paul Fletcher
Acting Town Clerk**

A G E N D A

TRUSTEES ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. MINUTES OF THE LAST MEETING

DECISION REQUIRED To confirm as a correct record and agree that these be signed by the Chairman. A copy of the minutes are attached at Appendix A.

2. INCOME AND EXPENDITURE

Attached at Appendix B are the reports detailing Income and Expenditure.

DECISION REQUIRED The Trustees are asked to approve the Online Payments and note the Direct direct debits. No income was received.

3. BANK BALANCES

Attached at Appendix C is a schedule showing the balances held in the bank at month end.

DECISION REQUIRED Trustees to note the information.

Sent to: The Trustees of Dawdon Park Charity

MINUTES OF THE TRUSTEES OF DAWDON PARK CHARITY MEETING HELD ON 8TH JUNE, 2021

Present: Councillors Mrs S Forster (Chair) and Mrs J A Bell, Mrs G Bleasdale, Mrs K Brace, Mrs H Cahill, Mrs R Charlton-Lainé, Mrs L Kennedy, Mrs S Lingard, R Lowery, J MacVeigh, Miss S Morrison, J Purvis, K Routledge, C J Thompson, S Wayman, R Whitehead.

Apologies: Councillors R Arthur, Mrs G M Fuller, D Harding, K Shaw.

Officers: P Fletcher (Deputy Town Clerk), Mrs J Knight (Finance Officer), C Halliday (Minute Taker).

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

DP17/21 DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

Councillor Mrs L Kennedy declared an interest.

DP18/21 APPOINTMENT OF CHAIR OF DAWDON PARK CHARITY FOR THE ENSUING YEAR

As previously agreed, the Elected Chair of Finance and General Purposes Committee shall also be the Chair of Dawdon Park Charity for the ensuing year.

RECOMMENDED that Councillor Mrs S Forster be elected as the Chair of Dawdon Park Charity for the ensuing year.

(Councillor Mrs S Forster in the Chair)

DP19/21 APPOINTMENT OF VICE-CHAIR OF DAWDON PARK CHARITY FOR THE ENSUING YEAR

As previously agreed, the Elected Vice-Chair of Finance and General Purposes Committee shall also be the Vice-Chair of Dawdon Park Charity for the ensuing year.

RECOMMENDED that Councillor J MacVeigh be elected as the Vice-Chair of Dawdon Park Charity for the ensuing year.

DP20/21 MINUTES OF THE LAST MEETING HELD ON 27TH APRIL, 2021

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Trustee, be approved and signed as a correct record by the Chairman.

DP21/21 INCOME AND EXPENDITURE – APRIL AND MAY 2021

(i) Expenditure – April and May, 2021

RECOMMENDED that all payments in April – 2021/22 be approved, it being noted that the payments amount to £414.03 being the total sum authorised under this Paysheet.

RECOMMENDED that all payments in May – 2021/22 be approved, it being noted that the payments amount to £1,746.81 being the total sum authorised under this Paysheet.

RECOMMENDED the summary sheet showing the range of expenditure by the Charity during the current month be accepted.

(ii) Income – April and May, 2021

RECOMMENDED the Trustees note that there was no income received in the current month.

(iii) Bank Balances – May

RESOLVED the Trustees note the statement of Bank balances held by the Charity at the last month end.

The meeting was then closed by the Chair.

APPENDIX B

Date: 23/06/2021

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Time: 15:48

Current Bank Account

List of Payments made between 01/06/2021 and 30/06/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2021	Haven Power Ltd	DD	610.06		Elec-All Users
01/06/2021	Portable Offices	DD	169.00		Hire of Unit-Bowls
Total Payments			<u>779.06</u>		

DAWDON PARK**Bank Balances as at 30th June 2021**

Account Name		£
Opening Balance		13,511.53
Expenditure	-	779.06
Income		-
Total Bank Balance at month end		12,732.47