

Dawdon Park Charity

Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP
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JK/DP1

1st June 2021

MEETING 3

A MEETING of DAWDON PARK CHARITY will be held in the Council Chamber at Seaham Town Hall, Stockton Road, Seaham on TUESDAY, 8TH JUNE, 2021 commencing at the rising of the Finance and General Purposes Committee

To limit attendance due to Covid Restrictions members of the press and public who wish to attend this meeting are asked to consider attending remotely. Please email info@seaham.gov.uk to request the zoom login details. Anyone wishing to attend in person please inform the office to ensure the maximum capacity is not exceeded.



Paul Fletcher
Acting Town Clerk

A G E N D A

TRUSTEES ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. CHAIR OF DAWDON PARK CHARITY

As previously agreed, the Chair of the Dawdon Park Charity for the ensuing year is the Elected Chair of Seaham Town Council Finance and General Purposes Committee.

2. VICE-CHAIR OF DAWDON PARK CHARITY

As previously agreed, the Vice Chair of the Dawdon Park Charity for the ensuing year is the Elected Vice-Chair of Seaham Town Council Finance and General Purposes Committee.

3. MINUTES OF THE LAST MEETING HELD ON 27TH APRIL 2021

DECISION REQUIRED To confirm as a correct record and agree that these be signed by the Chairman. A copy of the minutes are attached at Appendix A.

4. INCOME AND EXPENDITURE – APRIL AND MAY 2021

Attached at Appendix B are the reports detailing Expenditure incurred in April and May 2021. No income was received.

DECISION REQUIRED The Trustees are asked to approve the Online Payments and note the Direct Debits made.

5. BANK BALANCES – MONTH END MAY 2021

Attached at Appendix C is a schedule showing the balances held in the Bank at month end.

**DECISION
REQUIRED** Trustees to note the information.

Sent to: The Trustees of Dawdon Park

MINUTES OF THE TRUSTEES OF DAWDON PARK CHARITY MEETING HELD ON 27th APRIL, 2021

Present: Councillors R Arthur (Chair) and E Bell,
Mrs J A Bell, Mrs G Bleasdale,
Mrs K Brace, S Cudlip, Mrs S Forster,
Ms R M Gratton, G N Hepworth,
Mrs L Kennedy, T Shepherd, B Taylor,
Miss L Willis.

Officers: P Fletcher (Deputy Town Clerk),
Mrs J Knight (Finance Officer)
Miss A Rountree (Minute Taker)

Prior to commencement of the meeting the Chair advised members of this Committee and members of the public that in line with the amendment to 'the public bodies (admission to meetings) act 1960', which came into force in August, 2014, parts of this meeting may be recorded by photographic, video and audio means.

DP13/21 DISCLOSURE OF INTERESTS

Members were reminded prior to the start of the meeting of the need to disclose any interests, prejudicial or personal, in accordance with the Code of Conduct.

Councillor Mrs L Kennedy declared an interest.

DP14/21 ACCEPTANCE OF AMENDMENT

RECOMMENDED that Members accept the amendment to the standing orders to incorporate the new regulations from the Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020, to conduct virtual Council meetings.

DP15/21 MINUTES OF THE LAST MEETING HELD ON 9th MARCH, 2021

RECOMMENDED the Minutes of this meeting, a copy of which had been previously printed and circulated to each Trustee, be approved and signed as a correct record by the Chairman.

DP16/21 INCOME AND EXPENDITURE - MARCH 2021

A Member questioned the purchase of plaster boards for the cricket club. The Acting Town Clerk stated that this work was carried out following a recommendation from the Fire Risk Officer.

A Member questioned whether it had been reported regarding the damp in the cricket club changing rooms. The Acting Town Clerk stated that he was aware of this and it was being dealt with.

(i) **Expenditure – March**

RECOMMENDED that all payments in March – 2020/21 be approved, it being noted that the payments amount to £9,226.05 being the total sum authorised under this Paysheet.

RECOMMENDED the summary sheet showing the range of expenditure by the Charity during the current month be accepted.

(ii) **Income – March**

RECOMMENDED the summary sheet showing the range of income received by the Charity during the current month be accepted.

(iii) **Bank Balances – March**

RESOLVED the Trustees note the statement of Bank balances held by the Charity at the last month end.

The meeting was then closed by the Chair.

Date: 05/05/2021

Dawdon Park Charity

Time: 13:11

Current Bank Account

List of Payments made between 01/04/2021 and 30/04/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2021	Haven Power Ltd	DD	245.03		Elec-Dawdon Park
01/04/2021	Portable Offices	DD	169.00		Hire of Unit-Bowls
Total Payments			<u>414.03</u>		

Date: 27/05/2021

Dawdon Park Charity

Time: 17:29

Current Bank Account

List of Payments made between 01/05/2021 and 31/05/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2021	Haven Power Ltd	DD	378.51		Elec-All Users
01/05/2021	Portable Offices	DD	169.00		Hire of Unit-Bowls
31/05/2021	Chubb Fire & Security	ONLINEPAY	490.20		Fire Risk Assessment-Annual
31/05/2021	Turfcare Ltd	ONLINEPAY	342.00		Weedspray Cricket Square
31/05/2021	Roseberry Park FC	ONLINEPAY	121.10		Repay Fees
31/05/2021	Turfcare Ltd	ONLINEPAY	246.00		Extreme Seed x 3
Total Payments			1,746.81		

DAWDON PARK

Bank Balances as at 31st May 2021

Account Name		£
Opening Balance 1st April		15,672.37
Expenditure	-	2,160.84
Income		-
Total Bank Balance at month end		13,511.53

