

# Seaham Town Council

Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP  
Tel: Wearside (0191) 581 8034



Acting Town Clerk: Paul Fletcher BSc (hons)

PF/AR

12<sup>th</sup> May, 2021

**YOU ARE HEREBY SUMMONSED TO ATTEND THE ANNUAL MEETING of SEAHAM TOWN COUNCIL which will be held in the Council Chamber at Seaham Town Hall, Stockton Road, Seaham on TUESDAY 18<sup>th</sup> MAY, 2021 commencing at 6.30 p.m.**

**Paul Fletcher  
Acting Town Clerk**

**Members of the press and public who wish to attend this meeting please email [info@seaham.gov.uk](mailto:info@seaham.gov.uk) to request the zoom login details.**

**Can Members of the public please advise the Town Clerk 3 days prior to the meeting if they wish to speak in this open session so that time will be allocated and they can be invited to attend the Town Hall as attendance of the public is restricted at this time.**

## **A G E N D A**

**MEMBERS ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT**

**1. TO ELECT THE MAYOR OF SEAHAM TOWN COUNCIL FOR 2021/2022**

To appoint a Mayor for the Municipal Year 2021/2022.

**2. DECLARATION OF ACCEPTANCE OF OFFICE**

To receive the Declaration of Office signed by the newly elected Mayor.

**3. NEW MAYOR'S ACCEPTANCE SPEECH**

**4. PRESENTATION OF GIFT TO RETIRING MAYOR AND CONSORT**

**5. TO ELECT THE DEPUTY MAYOR OF SEAHAM TOWN COUNCIL FOR 2021/2022**

To appoint a Deputy Mayor for the Municipal Year 2021/2022.

## **6. OPEN SESSION (15 MINUTES)**

In accordance with Council policy the first 15 minutes of the meeting are available to allow any members of the public present the opportunity to raise questions and address the Council. If no members of the public are present on the opening of the meeting the remaining business will commence immediately subject to no advanced notification of attendance or written questions/comments having been received. If a member of the public does attend the meeting late, they will be heard at an opportune time within the meeting.

## **7. MINUTES OF THE LAST MEETING HELD ON 4<sup>th</sup> MAY, 2021**

To confirm as a correct record and agree that these be signed by the Mayor.

(Pages 241 - 243)

## **8. GENERAL POWER OF COMPETENCE**

The Power of Competence gives the Council, “the power to do anything that individuals generally may do” as long as they do not break other laws. The Power of Competence is a power to spend not raise money and Councils must act reasonably when using the power.

To meet the criteria, the Council must resolve at the Annual Meeting that the criteria for eligibility is met. The criteria is as follows -

- (i) Electoral Mandate – At the time the resolution is passed, at least two thirds of the members of the Council must hold office as a result of being declared elected.
- (ii) Qualified Clerk – At the time the resolution is passed the Clerk must hold the Certificate in Local Council Administration

**RECOMMENDATION:** To approve that Seaham Town Council meets the criteria to use the above power.

## **9. TO ADOPT THE REVISED STANDING ORDERS**

Members are requested to adopt The Standing Orders which were revised at a meeting of the Council held on 23<sup>rd</sup> March 2021, where it was agreed that these should be adopted by the newly elected Council. These Standing Orders are available to view on the Council website and a copy was also given to all new Councillors in their starter packs.

## **10. ELECTION OF COMMITTEES AND SUB-COMMITTEES**

To look at reforming/reviewing the committee structure and appointing to the Committees and Sub-Committees for the ensuing year.

- a. Arts and Information Committee
- b. Parks and Events Committee
- c. Finance and General Purposes Committee
- d. Planning and Environmental Committee
- e. Twinning Committee
- f. Town Promotion and Development Committee
- g. Establishment Sub-Committee
- h. Clerk's Advisory Sub-Committee
- i. Allotments Sub-Committee
- j. Staff Disciplinary Sub-Committee
- k. Computer Sub-Committee
- l. Joint Staff Consultative Committee
- m. Mayor's Advisory Sub-Committee
- n. Budget Sub-Committee
- o. Town Hall Working Party
- p. Dawdon Park Working Party

## **11. APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES**

To appoint Members to serve as Council representatives on outside bodies for the ensuing year.

- a. Seaham Cadet Air Training Corps - to appoint one representative.
- b. East Durham Heritage Coast Partnership – to appoint one representative
- c. Coastliners – to appoint one representative
- d. National Association of Councillors Executive Committee – to appoint one representative
- e. East Durham Area Action Partnership Forum – to appoint one representative
- f. Seaham and District Scouts Association – to appoint one representative.
- g. Community Health Network – to appoint one representative.
- h. County Durham Local Access Forum – to appoint one representative
- i. Destination Seaham - to appoint one representative.
- j. Seaham Marina - to appoint one representative.
- k. Heritage Townscape Project – to appoint one representative.
- l. National Association of Councillors (NAC)

To resolve that, in respect of any of the aforementioned appointments involving attendance outside the town's boundaries, attendance by the Member(s) concerned should rank as an approved duty for payment of allowances.

Sent to: R ARTHUR, MRS J A BELL, MRS G BLEASDALE, MRS K BRACE, MRS H CAHILL, MRS R CHARLTON-LAINE, MRS S FORSTER, MRS G FULLER, D HARDING, MRS L KENNEDY, MRS S LINGARD, R LOWERY, J MACVEIGH, MISS S MORRISON, J PURVIS, K ROUTLEDGE, K SHAW, C J THOMPSON, MISS J WATSON, S WAYMAN, R WHITEHEAD.

External Notice Board, Town Clerk, Deputy Town Clerk (Leisure and Amenities), Finance Officer, Senior Clerical Assistant, Administrative Assistant, Information & Technical Assistant, Internal Auditor, File