

# Seaham Town Council



Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP  
Tel: Wearside (0191) 581 8034

Town Clerk: Dianne Rickaby  
Deputy Town Clerk: Paul Fletcher

## Meeting 5

DR/AR

25<sup>th</sup> November, 2020

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

I hereby summon you to attend a Meeting of the PARKS AND EVENTS COMMITTEE to be held **online** on TUESDAY 1<sup>st</sup> DECEMBER 2020 commencing at the rising of the Planning and Environmental Committee

Members of the press and public who wish to attend this meeting please email [info@seaham.gov.uk](mailto:info@seaham.gov.uk) to request the zoom login details.

**Dianne Rickaby**  
**Town Clerk**

## **A G E N D A**

**MEMBERS ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT**

### **1. ACCEPTANCE OF AMENDMENT**

Accept the amendment to the standing orders to incorporate the new regulations from the Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, to conduct **DECISION REQUIRED** Virtual Council meetings.

### **2. PSPO FOR SEAHAM**

2.1 Following the previous meeting Members requested that the Deputy Town Clerk seeks clarification from Durham County Council on what measures need to be implemented for a PSPO to be put in place. Attached at Appendix A is correspondence from Durham County Council outlining the measures that could be taken.

**DECISION REQUIRED** Members to note the information provided.

**3. SEAHAM TOWN PARK CCTV**

3.1 Attached at Appendix B is correspondence between the Deputy Town Clerk and the Crime Prevention Officers at Durham Police regarding the quality of the proposed cameras to be placed at Seaham Town Park.

**DECISION REQUIRED** Members are requested to approve the purchase of the CCTV cameras for Seaham Town Park.

**4. CHRISTMAS LANTERN PROJECT**

4.1 The Deputy Town Clerk will give Members an update at the meeting regarding the above event.

**DECISION REQUIRED** Members to note the information.

**5. ALLOTMENT ISSUES**

**5.1 Complaint about Caravans Fishbone Allotments**

Following legal advice taken the plot holder has been issued with 21 days' notice to move the caravans to the preferred site which was previously discussed at the last meeting. The Association was also provided with a copy of the letter.

**DECISION REQUIRED** Members to note the information.

**5.2 Deneside Allotment Association**

Attached at Appendix C is an email correspondence from Deneside Allotment Association requesting permission from Seaham Town Council to concrete over a disused plot to turn into a car park. The Association have applied for funding for this from the AAP.

**DECISION REQUIRED** Members views and approval are requested.

**6. £200 TO SCHOOLS FOR CHRISTMAS**

Attached at Appendix D is a list of the schools who have responded to date to accept the £200 donation from Seaham Town Council along with some thank you comments from the schools.

**DECISION REQUIRED** Members to note the information.

## **7. FURTHER IMPROVEMENT AROUND SEAHAM**

### **7.1 a) Covid 19 Memorial Bench**

The Deputy Town Clerk has been actively seeking ideas for a bespoke memorial bench to be placed on the Terrace Green to commemorate the hard work of all the keyworkers during the pandemic. This will be brought back to a future meeting when further investigations have taken place.

**DECISION REQUIRED** This item is for information purposes only.

### **7.2 b) Footballer Mural**

Following a suggestion from a Councillor the Deputy Town Clerk seeks permission from Members to look into the possibility of having a mural placed on a building in Seaham of a local footballer.

**DECISION REQUIRED** Members views are requested.

### **7.3 c) John Hays Memorial**

Following the last Full Council meeting a Member discussed the possibility of having a memorial placed in Seaham for Mr John Hays who started his Hays Travel business in Seaham. It was noted that Mr Hays has done a lot for the people of Seaham as well as for people right across the country and the Member felt that this should be recognised in some way.

**DECISION REQUIRED** Members views are requested.

## **8. RISK MANAGEMENT ISSUES**

13.1 There are financial and health and safety implications with regards to items on this committee report particularly in light of the current virus crisis. However all risks have been minimised by careful risk analysis and consultations with industry experts. The majority of the issues in this particular report are low risk both from a financial and health and safety point of view and any risks follow industry best practice and guidance from the Health and Safety Executive. All larger events such as the Carnival and Fireworks Night are organised in partnership with the local Police, Fire brigade, Durham's Safety Advisory Group. Smaller events are risk assessed and managed internally. Thorough risk assessments

are compiled and inspections of the sites carried out prior and on the day of the events. Inflatables such as bouncy castles, big inflatable slides, walk in inflatable mazes etc are banned from council owned land due to the risk of injury however attractions that use for example inflatable sides for safety and protection as part of a larger non inflatable ride are allowed. Financial risk is reduced by the above reducing the risk of public and employee liability claims however the financial risk of an event not attracting large crowds due to poor weather conditions is always a problem in particular with free events.

**DECISION REQUIRED** Members to note the information.

**9. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

9.1 In view of the confidential and commercially sensitive nature of the following items, the formal resolution be hereby passed to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

**DECISION REQUIRED** Resolution to be passed to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings)

**10. PROPOSED DRAINAGE WORKS AT SEAHAM CEMETERY**

10.1 Incorporated in 2012, Groundwater Dynamics Ltd (GWD) introduced a new form of vertical drainage using the EGRP technology. The EGRP system requires micro-boreholes (64mm – 90mm diameter to be drilled to varying depths and then the EGRP devices are capped and inserted, with the head of the device positioned 300mm below ground level. GWD has successfully completed over 300 installations in around the UK including Ascot Racecourse, Silverstone Race Track, Edgbaston Cricket Ground, Fulham Football Club and Gleneagles Golf Club.

Attached at Appendix E is a copy of the quote from Groundwater Dynamics and the Deputy Town Clerk is requesting that the first phase is carried out this financial year and the second phase is carried out in the next financial year.

**DECISION REQUIRED** Members are requested to approve the first phase of works in this financial year and to approve the second phase of works in the next financial year.