

Seaham Town Council

Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP
Tel: Wearside (0191) 581 8034



Town Clerk: Dianne Rickaby
Deputy Town Clerk: Paul Fletcher

Meeting 1

DR/K:01/0

10th November, 2020

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

I hereby summon you to attend a Meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE to be held **online** on TUESDAY 17th NOVEMBER 2020 commencing at 6.30pm

Members of the press and public who wish to attend this meeting please email info@seaham.gov.uk to request the zoom login details.

D Rickaby

Town Clerk

A G E N D A

MEMBERS ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. ACCEPTANCE OF AMENDMENT

Accept the amendment to the standing orders to incorporate the new regulations from the Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, to conduct virtual council meetings.

DECISION REQUIRED

2. PAYSHEET NUMBER 7 – OCTOBER 2020

Attached at Appendix A is a schedule showing the expenditure from the Councils bank accounts this month with relevant reports detailing payments made by Direct Debit, Online and Debit Card. The BACs report has not been circulated as this was approved at the last Finance Meeting.

DECISION REQUIRED Members are asked to note the Direct Debits, Debit Card and Online Payments and in accordance with previously delegated authority endorsement of the action taken is requested.

3. GRANT APPLICATIONS

a) Seaham Park Cricket Club

Attached at Appendix B is a grant application from Seaham Park Cricket Club who have requested a grant of £2700.00 towards the cost of providing new kits for the Junior sides as per ECB regulations. Seaham Park Cricket Club received a grant of £900 in April 2019.

**DECISION
REQUIRED**

Members further instructions are requested.

b) Seaham Coast FC and Oddfellows Arms

Attached at Appendix C is a grant application from Seaham Coast FC and Oddfellows Arms who have requested a grant of £900.80 towards the cost of equipment and winter clothing. Seaham Coast FC have not received a grant in the last 3 years.

**DECISION
REQUIRED**

Members further instructions are requested.

4. AUDIT REPORTS

a) Report of Internal Auditor–Main Accounting - Full Assurance

Attached at Appendix D is a copy of the report published by the Internal Auditor which details his findings in relation to the work undertaken in examining the main accounting.

**DECISION
REQUIRED**

Unless there are any queries the Council is asked to accept the report.

b) Report of Internal Auditor – Income Collection and Banking – Full Assurance

Attached at Appendix E is a copy of the report published by the Internal Auditor which details his findings in relation to the work undertaken in examining the Income Collection and Banking.

**DECISION
REQUIRED**

Unless there are any queries the Council is asked to accept the report.

5. PRESS OPPORTUNITIES

**DECISION
REQUIRED**

Members are asked to consider whether any of the items discussed present a press opportunity.

Sent to:

COUNCILLORS R ARTHUR, E BELL, MRS J A BELL, MRS G BLEASDALE, MRS K BRACE, S P COLBORN, S CUDLIP, MRS S FORSTER, R M GRATTON, G N HEPWORTH, MS L KENNEDY, D MCKENNA, K SHAW, T SHEPHERD, B TAYLOR, MISS L WILLIS.

External Notice Board, Town Clerk, Deputy Town Clerk (Leisure and Amenities), Finance Officer, Administrative Assistant, File. Email copies to: Senior Clerical Assistant, Information & Technical Assistant, Internal Auditor.