

Seaham Town Council



Seaham Town Hall, Stockton Road, Seaham, Co. Durham SR7 0HP
Tel: Wearside (0191) 581 8034

Town Clerk: Dianne Rickaby
Deputy Town Clerk: Paul Fletcher

DR/AR

30th September, 2020

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020,

I hereby summon you to attend the
ANNUAL MEETING to be held **online** on **WEDNESDAY 7TH OCTOBER, 2020** at
6.30pm.

Members of the press and public who wish to attend this meeting please email
info@seaham.gov.uk to request the zoom login details.

Dianne Rickaby
Town Clerk

A G E N D A

MEMBERS ARE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST, PREJUDICIAL OR PERSONAL, IN ACCORDANCE WITH THE CODE OF CONDUCT

1. ACCEPTANCE OF AMENDMENT

DECISION REQUIRED Accept the amendment to the standing orders to incorporate the new regulations from the (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, to conduct virtual Council meetings.

2. TO ELECT THE MAYOR OF SEAHAM TOWN COUNCIL FOR THE ENSUING YEAR.

3. SIGNING OF DECLARATION OF ACCEPTANCE BY THE NEWLY ELECTED MAYOR AND HANDOVER OF CHAINS OF OFFICE TO NEW MAYOR AND MAYORESS (when safe to do so)

4. **NEW MAYOR'S ACCEPTANCE SPEECH.**
5. **PRESENTATION OF GIFT TO RETIRING MAYOR AND CONSORT.**
6. **TO ELECT THE DEPUTY MAYOR OF SEAHAM TOWN COUNCIL FOR THE ENSUING YEAR.**
7. **HANDOVER OF CHAIN OF OFFICE TO NEW DEPUTY MAYOR (when safe to do so)**
8. **GENERAL POWER OF COMPETENCE**

To approve that the Town Council meets the criteria to use the above power.

9. **ELECTION OF COMMITTEES AND SUB-COMMITTEES**

To look at reforming/reviewing the committee structure and appointing to the Committees and Sub-Committees for the ensuing year.

- a. Arts and Information Committee
- b. Parks and Events Committee
- c. Finance and General Purposes Committee
- d. Planning and Environmental Committee
- e. Twinning Committee
- f. Town Promotion and Development Committee
- g. Establishment Sub-Committee
- h. Clerk's Advisory Sub-Committee
- i. Allotments Sub-Committee
- j. Staff Disciplinary Sub-Committee
- k. Computer Sub-Committee
- l. Joint Staff Consultative Committee
- m. Mayor's Advisory Sub-Committee
- n. Budget Sub-Committee
- o. Town Hall Working Party
- p. Dawdon Park Working Party

WORKING GROUP TO BE SET UP TO REVIEW THE CURRENT COMMITTEE STRUCTURE AND TO DEVELOP TERMS OF REFERENCE FOR SUCH COMMITTEES

10. **APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES**

To appoint Members to serve as Council representatives on outside bodies for the ensuing year.

- a. Seaham Cadet Air Training Corps - to appoint one representative.
- b. East Durham Heritage Coast Partnership – to appoint one representative
- c. Coastliners – to appoint one representative
- d. National Association of Councillors Executive Committee – to appoint one

- representative
- e. East Durham Area Action Partnership Forum – to appoint one representative
 - f. Seaham and District Scouts Association – to appoint one representative.
 - g. Community Health Network – to appoint one representative.
 - h. County Durham Local Access Forum – to appoint one representative
 - i. Destination Seaham - to appoint one representative.
 - j. Seaham Marina - to appoint one representative.
 - k. Heritage Townscape Project – to appoint one representative.

To resolve that, in respect of any of the aforementioned appointments involving attendance outside the town's boundaries, attendance by the Member(s) concerned should rank as an approved duty for payment of allowances.

Sent to: R ARTHUR, E BELL, MRS J A BELL, MRS G BLEASDALE, MRS K BRACE, S P COLBORN, S CUDLIP, MRS S FORSTER, MS R M GRATTON, G N HEPWORTH, MRS L KENNEDY, D MCKENNA, K SHAW, T SHEPHERD, B TAYLOR, MISS L WILLIS.

External Notice Board, Town Clerk, Deputy Town Clerk (Leisure and Amenities), Finance Officer, Senior Clerical Assistant, Administrative Assistant, Information & Technical Assistant, Internal Auditor, File.